

Using the Electronic Roadmap

The electronic version of the Roadmap has a number of features that should be highlighted when it is being presented. These electronic features will be obvious and intuitive to some users and totally new to other users. The document is set up to open so that you see the complete cover and a series of “bookmarks” along the left-hand side of the screen.

1. Bookmarks

The bookmarks appear in a toolbar on the left-hand side of the screen. These bookmarks can be used to navigate through the document. When you click on a bookmark, it will take you to that section of the document. (These are very helpful for getting back to a major section after a link has taken you somewhere else in the document.)

2. Links

There are several places in the document that have links embedded in the text to take you to a different part of the document. These are visually apparent when your cursor turns from an arrow to hand with the pointer finger extended. The following sections have links embedded:

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Information Collected in the Roadmap (page 16)

Summary Worksheets

Community Goals, Get Started (page 56)

Evaluate a Biomass Project, Get Started (page 144) – Only the section headers are linked

3. Fill-Ins

The summary worksheets have been set up so that you can type your responses directly into the document. It is very important to make clear that the document must be saved onto a computer or network before beginning to enter text in these fields. (If the document is not saved first – the user will lose any text that has been typed into the fields.)